

Enfield Fire District No. 1
Regular Commission Meeting Minutes
January 7, 2021

The meeting was called to order at 7:30 p.m. by President Vincent Grady.

Attendees for the Board: Zoom online app also available

Vincent Grady	Scott Prentiss
Paul Benis	Maureen Brennan
William Moran	Patrick Droney
Donald Hayward	Sean McGuire

Also, in attendance was Chief Edward Richards and Deputy Chief William Higgins.

Public Comment

John Alexander stated that he has submitted a document to the commissioners and would like a written reply and he mentioned that he appreciated Vice President Donald Hayward reaching out regarding his interest in the recent Fire Commissioner vacancy and that he was the only one to do so.

Motion to go out of order and into executive session 7:34pm. Motion by Scott Prentiss, 2nd by Paul Benis. Motion passes by unanimous voice vote.

Regular meeting resumed at 8:03pm. No votes taken in executive session.

The minutes of the Regular Commission meeting held on December 3, 2020 were read aloud by Maureen Brennan. Motion by Paul Benis, 2nd by Scott Prentiss to approve as read. Motion passed with one abstention, Sean McGuire.

The Treasurer's Report was passed out and reviewed. Motion by Vice President Donald Hayward, 2nd by Patrick Droney to approve report as presented. Motion passed with one abstention, Sean McGuire.

No Fire Marshall report.

The Training Officer Report was passed out and discussed. Deputy Chief William Higgins mentioned that we have seven people starting Fire Fighter One and Firefighter Two next week. We have one new member. We have seven Cadets which have been on pause due to COVID but will be coming back within next couple of weeks. December drills were done remotely. We have done department wide (most recent round all negative) COVID testing at station two as well as additional off-site testing. One person was currently quarantined and as of this weekend there will be zero quarantined. Scott Prentiss asked for update on vaccinations and we have several who have had first round and second vaccines have begun as well. Patrick Droney commended Deputy Chief William Higgins on handling of COVID tasks. Motion by Paul Benis, 2nd by Scott Prentiss to approve the report as presented. Motion passed with one abstention, Sean McGuire.

Chief's Report was passed out and discussed. Chief Edward Richards states no major incidents. Also commends Deputy Chief William Higgins on handling of COVID tasks. Chief mentions that we have had no hospitalizations thankfully among the positive COVID cases in the department. Chief states there are

two options for vaccines, one brand at Johnson Memorial Hospital and another at the North Central Health District. President Vincent Grady inquired about the boat and Chief Edward Richards advises this purchase is complete and delivery is expected in the Spring. Motion by Paul Benis, 2nd by William Moran to approve as presented. Motion passed with one abstention, Sean McGuire.

Committees:

Truck: Chief Edward Richards states he did receive a proposal for the tower ladder close to amount approved by taxpayers but this will come down with things such as pre-pay discounts etc. P.O. needs to be signed by end of month to lock in rate. From signing of contract, delivery is to be within 365 days. Vice President Donald Hayward inquired about the new Duty Vehicle and the Chief states it is in service.

Station Two: Vice President Donald Hayward states that the architect is chosen and is Rich Kenyon and the contractor is Leading Edge. He states he would like this to go to referendum as soon as possible. The estimated cost is up to \$1.4 million roughly and the zoning will be addressed with the town. Vice President Donald Hayward also mentioned providing update on website to show the public the plan.

Bylaws: President Vincent Grady would like the bylaws updated to include an ethics component. Chief Edward Richards mentions that the town has an ethics policy and President Vincent Grady states he will obtain a copy for reference as we proceed. It is decided that this be done through the HR sub-committee which is comprised of Sean McGuire, Maureen Brennan, President Vincent Grady, and Scott Prentiss.

Old Business

Budget Projection Sheet: Scott Prentiss states he and Vice President Donald Hayward have been working on financial document to help with projections for capital costs.

Signage for Stations: Scott Prentiss provided update on digital signage for stations. Specs are available and the consensus is that the best type of signage would be the stand-alone sign for both stations (as opposed to a sign on station two) which is perpendicular to the road for best visibility. This item will be put forth as a budget proposal.

New Business

President Vincent Grady welcomed new Commissioner Sean McGuire and expressed that he looks forward to working with him.

Commission Vacancy: Commissioner David Ragion has provided his resignation from the commission effective tonight (1/7/21). There will be vacancy for the remainder of his term. This opening will be posted to the website.

Thank you: Patrick Droney requested an acknowledgement/thank you be sent to the Enfield Volunteer Fire Assoc and the Yard Tavern for their generous gift in lieu of Ladies Night. After discussion, this acknowledgement will be sent and likely the restaurant will receive a plaque of appreciation.

Motion by Patrick Droney, 2nd by Paul Benis to go into Executive Session to discuss personnel matters at 9:00pm. Motion passed by unanimous voice vote

The Board came out of executive session at 9:32pm with no votes taken.

Motion by Scott Prentiss, 2nd by William Moran to take recommended candidate for the full time Fire Fighter position as described by Chief Edward Richards and proceed with offer of employment. Motion passed by unanimous voice vote.

Motion to adjourn at 9:34 p.m. by Scott Prentiss 2nd by Paul Benis. Motion passed by unanimous voice vote.

Respectfully Submitted,

Maureen Brennan

Clerk/Treasurer