Enfield Fire District No. 1

Regular Commission Meeting Minutes

November 4th, 2021

The meeting was called to order at 7:31 p.m. by President Patrick Droney.

Attendees for the Board:

Paul Benis Vincent Grady Donald Hayward

Gary Castle Maureen Brennan

Sean McGuire Patrick Droney

William Moran Scott Prentiss

Also, in attendance was Chief Edward Richards and Deputy Chief William Higgins.

**Public Comment:**

Debra Chapin inquired about the water fees being considered by the town and Chief Richards there is no plan for us to pay this. He also stated that the town is in litigation with the water company.

The minutes of the Regular Commission meeting held on October 7th, 2021 were read aloud by Maureen Brennan. Motion by Paul Benis and second by Vincent Grady to approve as presented. Motion passes by voice vote with one abstention from Vice President Donald Hayward.

The Treasurer’s Report was reviewed and discussed. Vice President Donald Hayward inquired about accountant fees and Losap increases. Chief Richards explains that the accountants have been increasing fees each year lately and the Losap is not something we set. Motion by Vincent Grady and second by Scott Prentiss to approve report as presented. Motion passes by unanimous voice vote.

Chief’s Report was reviewed and discussed. Chief Richards notes the increase in calls compared to the same month in the prior year. Chief Richards states that there was significant fire on Laurel Street in a duplex and mentioned that they were able stop it from spreading to the other unit and that the body cam footage that the Enfield Police captured was extremely helpful in identifying the cause of the fire. Motion by Vincent Grady and second by Vice President Donald Hayward to approve as presented. Motion passes by unanimous voice vote.

Fire Marshal’s report was reviewed and discussed. Josh Donor has completed Fire Marshal school. Vincent Grady inquired about the 3rd Grade fire prevention program and it is still active. Motion by Vincent Grady to accept report as presented and second by Vice President Donald Hayward. Motion passes by unanimous voice vote.

The Training Officer’s Report was reviewed and discussed. Deputy Chief William Higgins states that the new boat has arrived and it is expected to be in use early next week with 8 to 12 members eligible to operate it. Scott Prentiss inquired about decals for this and they are on order. Deputy Chief Higgins stated that the Anti-bullying/Harassment/Sexual Harassment training on 10/21/21 at Station 2 went very well and that there will be a second one, date TBD. Motion by Vincent Grady and second by Paul Benis to approve as presented. Motion passes by unanimous voice vote.

**Committee Reports -** none

**Old Business** –

President Patrick Droney advised he would like to see the department get a plaque to commemorate the district’s 125th anniversary. Vice President Donald Hayward suggests trying to present this on the night of the torch light parade in December. Maureen Brennan will handle ordering this. There is a motion to spend up to $500 for the 125th anniversary plaque by Vice President Donald Hayward and a second by Vincent Grady and this passes by unanimous voice vote.

Vice President Donald hayward states that the civil engineer has completed their work at station 2 and the next step is to meet with the town regarding approval of the plan.

President Pat Droney advises that the recognition ceremony for Matthew Mucci was done well by the Town of Broad Brook. Matthew’s family was there to see him receive this recognition.

Scott Prentiss advises there is no update on the digital signage for the stations. Vincent Grady advises that Tolland has a good example to refer to for this.

Patrick Droney advises there are openings for various district committees and these are reviewed and updated with openings filled.

**New Business**

President Droney inquires about the consensus for having a Strategic Planning Committee with varied membership. There is interest is moving forward with this. Scott Prentiss provided paperwork with suggested topics to include in the planning. There is discussion of timelines to plan for (i.e., 1,3,5, 10-year plan) and makeup of the membership. There will be 2 citizens of the district, 2 commissioners, Deputy Chief, Chief, 1 Volunteer and 1 Member/employee. President Droney asks Scott Prentiss to lead this committee. There is agreement that the committee will update the commission at the Feb 2022 meeting.

Captain Donald Ellis shared the plaque from the Wreath’s Across America given to the district for 10 years of assistance with the program including storage of wreaths and volunteers on the day of the event. Captain Ellis also reiterated that the 3rd Grade Fire Prevention program is very active and he is available for updates on this.

President Patrick Droney expressed thanks to Kevin Davis for efforts to commemorate the department’s 125th anniversary.

Motion to go into executive session at 8:25pm. Motion by Vincent Grady and second by Vice President Hayward. Motion passes by unanimous voice vote.

Regular meeting reconvened at 8:55pm with no votes taken in executive session.

Motion to adjourn at 8:56pm by Vincent Grady and second by Paul Benis. Motion passes by unanimous voice vote.

Respectfully Submitted,

Maureen Brennan

Clerk/Treasurer