

Enfield Fire District No. 1
Special Meeting Minutes
May 2nd, 2023

The meeting was called to order at 6:32 p.m. by President Vincent Grady.

Attendees for the Board:

Paul Meunier	Patrick Droney
Gary Castle	William Moran
Maureen Brennan	Sean McGuire

Vice President Patrick Droney advised that the order of business for this meeting is to vote on a proposed budget for the next fiscal year. He advised that the four proposed budgets were reviewed at a budget workshop. The budget that is being voted on tonight raises the mill rate to 3.24 and allows for the addition of six fulltime fire fighters. Vice President Droney advised that there is no desire or move to eliminate volunteers.

Motion by Gary Castle and second by William Moran to present the proposed budget with a 3.24 mill rate (see Appendix A) at the Annual District meeting May 4th, 2023. There is discussion on the budget and Commissioner Brennan states that she feels this budget puts the safety of the district first and although there will be an impact to all in some ways, there will very much be a need for parttime shifts and volunteers and that our volunteers are valued. Commissioner Moran advised that being a volunteer is in his heart as he was a volunteer himself and he will fight to keep the district as a combination paid/volunteer department. Vice President Droney explained that other surrounding districts are experiencing the same coverage issues we are but that we have to react or risk injury or worse to our fire fighters or residents of the district. He also states that we are all affected by this increase and it was a difficult decision that was not taken lightly but that we would be doing a disservice to the members of the district if we did not do this. Motion passes by unanimous voice vote.

Motion to adjourn by William Moran and second by Maureen Brennan at 6:41pm and motion passes by unanimous voice vote.

Respectfully Submitted,

Maureen Brennan

Clerk/Treasurer

Appendix A

ENFIELD FIRE DISTRICT NO. 1
2022-2023 BUDGET
4/30/2023

REPORT DATE
5/2/2023

INCOME

SOURCES OF INCOME	2022-2023 BUDGET	RECEIVED	DIFFERENCE	2023-2024 PROPOSED BUDGET	INCREASE -DECREASE	% CHANGE
600 Tax Revenue (2.8 mills curr)(3.24 mills prop)	\$3,261,000.00	\$3,262,945.86	\$1,945.86	\$3,792,000.00	\$531,000.00	16.28%
625 St of CT - Payments in Lieu of Tax	\$0.00	\$372,968.00	\$372,968.00	\$0.00	\$0.00	0.00%
650 Firewatch Income	\$1,000.00	\$0.00	(\$1,000.00)	\$1,000.00	\$0.00	0.00%
652 Sale of Obsolete Equipment	\$65,000.00	\$46,000.00	(\$19,000.00)	\$2,000.00	(\$63,000.00)	-96.92%
675 Interest Income	\$3,000.00	\$6,810.51	\$3,810.51	\$5,000.00	\$2,000.00	66.67%
680 Miscellaneous Income	\$5,000.00	\$96,231.87	\$91,231.87	\$5,000.00	\$0.00	0.00%
686 ARPA Reimbursement	\$0.00	\$36,850.00	\$36,850.00	\$0.00	\$0.00	0.00%
688 SAFER Act Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
689 FIRE Act Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
690 Transfers from Capital/Savings Accounts	\$175,000.00	\$0.00	(\$175,000.00)	\$395,000.00	\$220,000.00	125.71%
692 Revenue Recovery	\$0.00	\$19,000.00	\$19,000.00	\$0.00	\$0.00	0.00%
693 EMS Revenue Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Sources of Income	\$3,510,000.00	\$3,840,806.24	\$330,806.24	\$4,200,000.00	\$690,000.00	19.66%

EXPENSES

DISTRICT REAL ESTATE	2022-2023 BUDGET	EXPENDED	REMAINING	2023-2024 PROPOSED BUDGET	INCREASE -DECREASE	% CHANGE
804 Long-term Debt Service	\$100,000.00	\$0.00	\$100,000.00	\$0.00	(\$100,000.00)	-100.00%
805 Lease Purchase Payments	\$175,000.00	\$153,246.71	\$21,753.29	\$155,000.00	(\$20,000.00)	-11.43%
809 Snow Removal	\$4,000.00	\$3,200.00	\$800.00	\$4,000.00	\$0.00	0.00%
811 Maintenance of Real Estate	\$75,000.00	\$53,682.73	\$21,317.27	\$85,000.00	\$10,000.00	13.33%
813 Construction Study	\$5,000.00	\$21,155.00	(\$16,155.00)	\$5,000.00	\$0.00	0.00%
Total District Real Estate	\$359,000.00	\$231,284.44	\$127,715.56	\$249,000.00	(\$110,000.00)	-30.64%

OFFICE OF THE TREASURER

822 Petty Cash	\$2,500.00	\$210.00	\$2,290.00	\$2,500.00	\$0.00	0.00%
825 Tax Collection Fees	\$102,000.00	\$97,888.45	\$4,111.55	\$113,000.00	\$11,000.00	10.78%
827 Donation to EVFA	\$16,000.00	\$16,000.00	\$0.00	\$16,000.00	\$0.00	0.00%
828 Donation Matching Contingency	\$2,500.00	\$1,281.00	\$1,219.00	\$2,500.00	\$0.00	0.00%
829 Audit & Accounting Fees	\$13,000.00	\$12,185.08	\$814.92	\$14,000.00	\$1,000.00	7.69%
831 Salary & Part-time Account	\$1,228,000.00	\$1,048,428.57	\$179,571.43	\$1,620,000.00	\$392,000.00	31.92%
832 EMS Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
833 Payroll Taxes	\$99,000.00	\$78,071.77	\$20,928.23	\$129,000.00	\$30,000.00	30.30%
835 Pension Plan (Career employees)	\$128,000.00	\$95,628.62	\$32,371.38	\$181,000.00	\$53,000.00	41.41%
837 Medical Expense Reimbursement	\$61,000.00	\$58,320.05	\$2,679.95	\$75,000.00	\$14,000.00	22.95%
839 Office Expense	\$2,000.00	\$2,177.60	(\$177.60)	\$2,000.00	\$0.00	0.00%
842 Mileage	\$2,000.00	\$205.78	\$1,794.22	\$2,000.00	\$0.00	0.00%
Total Office of the Treasurer	\$1,656,000.00	\$1,410,396.92	\$245,603.08	\$2,157,000.00	\$501,000.00	30.25%

VOLUNTEER FIREFIGHTER ALLOWANCES	EXPENSES			2023-2024 PROPOSED BUDGET	INCREASE -DECREASE	% CHANGE
	2022-2023 BUDGET	EXPENDED	REMAINING			
851 Tier 2 Car/Clothing Allowance	\$38,000.00	\$0.00	\$38,000.00	\$38,000.00	\$0.00	0.00%
853 Tier 1 Car/Clothing Allowance	\$20,000.00	\$0.00	\$20,000.00	\$22,000.00	\$2,000.00	10.00%
854 Line Officers' Allowance	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	0.00%
855 Physical Exams & Shots	\$12,000.00	\$8,082.71	\$3,917.29	\$12,500.00	\$500.00	4.17%
856 Physical Fitness & Wellness	\$10,000.00	\$1,380.00	\$8,620.00	\$5,000.00	(\$5,000.00)	-50.00%
857 Uniform Allowance	\$3,000.00	\$2,541.30	\$458.70	\$3,000.00	\$0.00	0.00%
858 Tuition Reimbursement	\$18,500.00	\$9,046.06	\$9,453.94	\$20,000.00	\$1,500.00	8.11%
859 Deferred Compensation (LOSAP)	\$120,000.00	\$143,895.00	(\$23,895.00)	\$140,000.00	\$20,000.00	16.67%
Total Vol. Firefighter Allowances	\$223,000.00	\$164,945.07	\$58,054.93	\$242,000.00	\$19,000.00	8.52%
TRAINING DIVISION						
861 Uniforms	\$3,000.00	\$833.85	\$2,166.15	\$3,000.00	\$0.00	0.00%
863 Advanced Training	\$25,000.00	\$12,950.79	\$12,049.21	\$25,000.00	\$0.00	0.00%
865 Training Material	\$10,000.00	\$2,957.17	\$7,042.83	\$10,000.00	\$0.00	0.00%
866 Computer Equipment	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
867 Memberships & Journals	\$2,000.00	\$885.00	\$1,115.00	\$2,000.00	\$0.00	0.00%
869 Office Expense	\$6,500.00	\$1,372.26	\$5,127.74	\$4,500.00	(\$2,000.00)	-30.77%
871 Enfield Training /Special Ops.	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	\$0.00	0.00%
Total Training Division	\$51,000.00	\$22,499.07	\$28,500.93	\$49,000.00	(\$2,000.00)	-3.92%
FIRE FIGHTING & ALARM						
880 Heating Oil	\$30,000.00	\$21,398.66	\$8,601.34	\$35,000.00	\$5,000.00	16.67%
883 Electricity	\$35,000.00	\$28,977.88	\$6,022.12	\$40,000.00	\$5,000.00	14.29%
886 Gas	\$13,000.00	\$11,452.96	\$1,547.04	\$15,000.00	\$2,000.00	15.38%
889 Dispatch Center (Town of Enfield)	\$30,000.00	\$19,188.00	\$10,812.00	\$25,000.00	(\$5,000.00)	-16.67%
892 Telecommunications	\$25,000.00	\$23,704.40	\$1,295.60	\$25,000.00	\$0.00	0.00%
893 Information Technology	\$85,000.00	\$117,773.25	(\$32,773.25)	\$95,000.00	\$10,000.00	11.76%
895 Water	\$6,000.00	\$4,638.24	\$1,361.76	\$7,000.00	\$1,000.00	16.67%
898 Risk Management	\$463,000.00	\$382,247.42	\$80,752.58	\$684,000.00	\$221,000.00	47.73%
901 Operating Maintenance	\$235,000.00	\$162,926.38	\$72,073.62	\$240,000.00	\$5,000.00	2.13%
904 Fire Prevention	\$5,000.00	\$1,902.15	\$3,097.85	\$5,000.00	\$0.00	0.00%
907 Hydrant Maint. & Replacement	\$20,000.00	\$53,592.17	(\$33,592.17)	\$30,000.00	\$10,000.00	50.00%
908 SCBA Upgrades	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
910 Personal Protective Clothing	\$21,000.00	\$560.14	\$20,439.86	\$21,000.00	\$0.00	0.00%
911 Personal Distress Devices	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
913 Hose & Appliances	\$25,000.00	\$35,263.10	(\$10,263.10)	\$25,000.00	\$0.00	0.00%
916 Tools	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
919 Rescue Equipment	\$20,000.00	\$12,688.08	\$7,311.92	\$20,000.00	\$0.00	0.00%
925 Radio Equipment	\$20,000.00	\$15,063.69	\$4,936.31	\$20,000.00	\$0.00	0.00%
Total Fire Fighting & Alarm	\$1,034,000.00	\$891,376.52	\$142,623.48	\$1,288,000.00	\$254,000.00	24.56%

	EXPENSES					
	2022-2023 BUDGET	EXPENDED	REMAINING	2023-2024 PROPOSED BUDGET	INCREASE -DECREASE	% CHANGE
OFFICE OF THE FIRE MARSHAL						
941Uniforms	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	0.00%
943 Advanced Training	\$3,000.00	\$993.00	\$2,007.00	\$3,000.00	\$0.00	0.00%
945 Office Expense	\$6,500.00	\$794.02	\$5,705.98	\$6,500.00	\$0.00	0.00%
946 Computer Equipment	\$2,000.00	\$0.00	\$2,000.00	\$1,000.00	(\$1,000.00)	-50.00%
947 Memberships & Journals	\$3,000.00	\$2,531.50	\$468.50	\$3,000.00	\$0.00	0.00%
Total Office of the Fire Marshal	\$16,000.00	\$4,318.52	\$11,681.48	\$15,000.00	(\$1,000.00)	-6.25%
LEGAL SERVICES & NOTICES						
955 Legal Services & Notices	\$10,000.00	\$2,471.42	\$7,528.58	\$10,000.00	\$0.00	0.00%
OFFICE OF THE FIRE CHIEF						
959 Professional Development	\$6,000.00	\$3,486.71	\$2,513.29	\$6,000.00	\$0.00	0.00%
961 Uniforms	\$3,000.00	\$1,108.75	\$1,891.25	\$5,000.00	\$2,000.00	66.67%
963 Office Expense	\$3,000.00	\$1,234.43	\$1,765.57	\$3,000.00	\$0.00	0.00%
965 Computer Equipment	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
967 Memberships & Journals	\$2,500.00	\$1,505.00	\$995.00	\$2,500.00	\$0.00	0.00%
968 Enfield Fire Chiefs Association	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	0.00%
Total Office of the Fire Chief	\$17,000.00	\$8,834.89	\$8,165.11	\$19,000.00	\$2,000.00	11.76%
OFFICE OF THE ADMINISTRATIVE ASST.						
985 Office Expense	\$18,000.00	\$15,690.34	\$2,309.66	\$20,000.00	\$2,000.00	11.11%
Total Expense Budget	\$3,384,000.00	\$2,751,817.19	\$632,182.81	\$4,049,000.00	\$665,000.00	19.65%
OTHER EXPENSES						
952 Capital Equipment - Vehicles	\$50,000.00	\$0.00	\$50,000.00	\$0.00	(\$50,000.00)	-100.00%
953 Capital Improvements - Facilities	\$75,000.00	\$0.00	\$75,000.00	\$150,000.00	\$75,000.00	100.00%
954 Capital Acquisition - Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
986 Rescue Equipment - Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
987 Miscellaneous Expense	\$1,000.00	\$2,500.00	(\$1,500.00)	\$1,000.00	\$0.00	0.00%
988 Fire Prevention Grant - Acquisitions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
989 FIRE Act Grant - Acquisitions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
990 SAFER Act Grant - Acquisitions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Other Expenses	\$126,000.00	\$2,500.00	\$123,500.00	\$151,000.00	\$25,000.00	19.84%
Total Expenses	\$3,510,000.00	\$2,754,317.19	\$755,682.81	\$4,200,000.00	\$690,000.00	19.66%
Net Income over Total Expense (to date)		\$1,086,489.05				