Enfield Fire District No. 1

Regular Commission Meeting Minutes

June 8th, 2023

The meeting was called to order at 7:32 p.m. by President Vincent Grady.

Attendees for the Board:

Paul Meunier Paul Benis

Gary Castle Patrick Droney

Derek Chapin Maureen Brennan

Vincent Grady William Moran

Chief Edward Richards and Deputy Chief William Higgins were also present.

**1st Public Comment:**

Debbie Chapin, 27 Old King St, asked that her name be changed to “Debbie” on the annual meeting minutes. Ms. Chapin advised that taxes are different than mill rate and that the budget can increase even if the mill rate stays the same. Ms. Chapin requested a copy of the Ethics Policy. Ms. Chapin asked, on behalf of John Alexander, how long we keep the recordings of the meetings.

**Election of Officers**

President Vincent Grady makes a nomination of Patrick Droney for Vice President and second by Gary Castle. President Grady requests any further nominations for VP and there are none. Motion by Maureen Brennan to close the nominations for VP and second by Paul Meunier and motion passes by unanimous voice vote. Nominations are closed for Vice President.

President Vincent Grady makes a nomination of Maureen Brennan for Clerk/Treasurer and VP Patrick Droney seconds it. President Grady requests any further nominations for Clerk/Treasurer and there are none. Motion by Paul Meunier to close the nominations for Clerk/Treasurer and second by VP Patrick Droney and motion passes by unanimous voice vote. Nominations are closed for Clerk/Treasurer.

Vice President Patrick Droney makes a nomination of Vincent Grady for President and Maureen Brennan seconds it. President Grady requests any further nominations for President and there are none. Motion by Paul Benis to close the nominations for President and second by Paul Meunier and motion passes by unanimous voice vote. Nominations are closed for President.

Clerk casts one ballot for Vincent Grady as President, Patrick Droney as Vice President, and Maureen Brennan for Clerk/Treasurer.

The minutes from the April 1st, 2023 Regular Commission Meeting, April 6th, 2023 Special Meeting, May 2nd, 2023 Special Meeting, and the May 11th, 2023 Special Meeting were reviewed. Motion by Gary Castle and second by Paul Meunier to accept the minutes and the motion passes by unanimous voice vote.

The Treasurer’s report for April was reviewed and discussed. Motion by Maureen Brennan and second by William Moran to approve the report as presented. Motion passes by unanimous voice vote.

The Treasurer’s report for May was reviewed and discussed. Motion by Paul Meunier and second by Gary Castle to approve the report as presented. Motion passes by unanimous voice vote.

The Fire Marshal report for April was reviewed and discussed. Motion by Derek Chapin and second by Vice President Patrick Droney to approve the report as presented. Motion passes by unanimous voice vote.

The Fire Marshal report for May was reviewed and discussed. Motion by Maureen Brennan and second by Gary Castle to approve the report as presented. Motion passes by unanimous voice vote.

The Training Officer’s Report for April was reviewed and discussed. Q endorsement training underway and Stop the Bleed class was a success. Train hazard training is mostly geared toward the Train Operators but the Deputy is working on getting training that would be appropriate for the public specifically for us. Motion by Vice President Patrick Droney and second by William Moran to approve the report as presented. Motion passes by unanimous voice vote.

The Training Officer’s Report for May was reviewed and discussed. Motion by William Moran and second by Maureen Brennan to approve the report as presented. Motion passes by unanimous voice vote.

The Chief’s Report for April was reviewed and discussed. Motion by William Moran and second by Vice President Patrick Droney to approve the report as presented. Motion passes by unanimous voice vote.

The Chief’s Report for May was reviewed and discussed. Motion by William Moran and second by Gary Castle to approve the report as presented. Motion passes by unanimous voice vote.

**Board Member Comments:**

Vice President Patrick Droney mentioned that a new Attorney was needed because our previous Atty was semi-retired. He also mentioned that as far as retention of minutes and meeting recording, we retain them in accordance with the State statutes.

Gary Castle added that the new attorney pricing is in line with the previous one and therefore no increase to us.

**Old Business:**

Maureen Brennan provided an update on the tax collection discussions. The company that could do this for us is getting us a revised quote which will be lower due to less frequent tax payment and collection than they originally thought.

Presentations were awarded to three individuals for their service to the Department and District. They were: David Ragion (6 years as a Commissioner), Paul Chapin (48 years of service), & Scott Prentiss (24 years as Commissioner).

**New Business:**

President Grady advised that we will be signing a letter of engagement with Atty. Richard Roberts of Halloran Sage as our district attorney. His references were called and checked out very good.

Derek Chapin read aloud his letter of resignation as commissioner to be effective immediately.

**Second Public Comment:**

None

Motion to enter into executive session at 8:14pm by Paul Meunier and second by Vice President Droney. Motion passes by unanimous voice vote.

Commission is out of executive session at 9:13pm with no votes taken.

Motion to adjourn at 9:13pm by Vice President Droney and second by William Moran. Motion passes by unanimous voice vote.

Respectfully Submitted,

Maureen Brennan

Clerk/Treasurer