

Enfield Fire District No. 1
Special Meeting Minutes
November 27th, 2023

The meeting was called to order at 6:07 p.m. by President Vincent Grady.

Attendees for the Board:

Paul Meunier	Patrick Droney
Gary Castle	Vincent Grady
William Moran	Paul Benis
Maureen Brennan	Sean McGuire

Meeting is called to order at 6:07pm and President Grady reviewed the new Fire Marshal Fee Ordinance (see attached).

Motion by Gary Castle second by Vice President Patrick Droney to approve the Ordinance as presented. Motion passes by unanimous voice vote.

Motion to adjourn at 6:10pm by William Moran and second by Paul Meunier. Motion passes by unanimous voice vote.

Respectfully Submitted,

Maureen Brennan

Clerk/Treasurer

LEGAL NOTICE
ENFIELD FIRE DISTRICT NO. 1
200 Phoenix Avenue
Enfield, CT 06082

The legal voters of the Enfield Fire District No. 1 are hereby NOTIFIED that the following ordinance was adopted on November 27, 2023 by the legal voters of the Enfield Fire District No. 1:

AN ORDINANCE ESTABLISHING FEES
FOR PLAN REVIEW AND OPERATING PERMITS

I. Purpose

The Fire Marshal of the Enfield Fire District is required by the Connecticut General Statutes as well as other applicable state and federal law and regulations to review plans for new construction or renovation and improvement of existing uses, buildings, and structures. In addition, the Fire Marshal is required to conduct regular review and inspection of existing buildings and uses. The costs of conducting such plan review and inspections are substantial and place a burden on the taxpayers of the District. In addition, these costs are not otherwise reimbursed to the District by the State. Therefore, it is determined that those person(s) directly benefitted by the services by the Fire Marshal shall bear the costs associated with those permits.

II. Permit and Plan Review

- A. No building or structure subject to the Connecticut State Fire Safety Code and/or State Fire Prevention Code shall be constructed, used, occupied, enlarged, altered, or repaired unless a permit has been granted for said activity by the Fire Marshal.
- B. No person shall undertake any of the operations or activities described in this chapter until such person shall have obtained a permit from the Fire Marshal. Said permit shall be valid for twelve (12) months from date of issue unless work under the permit has commenced. No continuation, expansion, diminution, or modification of said operations shall be undertaken without obtaining a permit from the Fire Marshal.
- C. No person shall install, enlarge, alter, remove, repair, or replace any fire protection system in any building or structure subject to the Connecticut State Fire Safety Code and/or State Fire Prevention Code, until such person has obtained a permit from the Fire Marshal.
- D. The permit(s) required pursuant to this section shall be required in addition to any other permits or licenses required by federal, state, or local laws.

III. Billing and Enforcement

- A. No permit shall be issued to any party until the fee for such permit has been submitted with the appropriate application.
- B. All fees shall be payable by check or money order only and made payable to the Enfield Fire District No. 1. A check fee of \$35.00 will be added to any check that has been returned to the District for insufficient funds.

IV. Modification of Fee Schedule

Unless the Charter of the Enfield Fire District provides otherwise, the fee schedules made part of this Ordinance may be modified solely by action of the Board of Fire Commissioners, as long as a public hearing on such action is held fifteen (15) days prior to a vote of the Board of Fire Commissioners.

V. Severability

In the event that any provision of this Ordinance is determined to be invalid, said provision or section shall be severed from this Ordinance and the remaining provisions shall remain in full force and effect.

VI. Effective Date

This Ordinance shall become effective on November 28, 2023 or on the _____ day after its publication.