

ENFIELD FIRE DISTRICT NO. 1

Organized in 1896

Headquarters
Fire Station No. 1
200 Phoenix Avenue
Enfield, CT 06082
TEL (860) 745-1878

Fire Station No. 2
199 Weymouth Road
Enfield, CT 06082
TEL (860) 741-3114

December Commission Meeting

December 11, 2025

The Enfield Fire District will hold the regular December Commission meeting on Thursday, December 11, 2025 at 6:30 p.m. at Fire Station No. 1, 200 Phoenix Avenue.

The agenda for the meeting is as follows:

1. Commencement of Meeting;
2. Roll Call;
3. Public Comment;
4. Approval of Previous Meeting Minutes;
5. Communications and Reports;
6. Board Member Comments;
7. Old Business;
8. New Business;
9. Public Comment; and
10. Adjournment

Fire Commissioner – President Vinny Grady

Enfield Fire District #1

Enfield Fire District No. 1
Special Meeting Minutes
November 11, 2025

The meeting was called to order at 6:00 p.m. by President Vincent Grady.

Attendees for the Board:

Paul Meunier	Maureen Brennan
Sean McGuire	Vincent Grady
Gary Castle	Christopher Foley

The current budget was reviewed and discussed in preparation for upcoming budget planning.

Maureen Brennan made a motion at 6:45pm to go into executive session and Paul Meunier seconded the motion. The motion passes by unanimous voice vote.

Out of executive session at 6:50pm with no votes taken.

Maureen Brennan made a motion to adjourn at 6:55pm and there is a second by Gary Castle. Motion passes by unanimous voice vote.

Enfield Fire District No. 1
Regular Commission Meeting Minutes
November 13, 2025

The meeting was called to order at 6:30 p.m. by President Vincent Grady.

Board Members Present:

- Vincent Grady, President
- Patrick Droney, Vice President
- Maureen Brennan, Clerk/Treasurer
- Paul Meunier
- Paul Benis
- Gary Castle
- Sean McGuire
- Christopher Foley
- William Moran

Chief Edward Richards and Deputy Chief William Higgins were also present.

1st Public Comment:

None.

The minutes from the October 9, 2025 regular Commission Meeting were reviewed. Motion by Maureen Brennan and second by Paul Benis to accept the minutes as presented and the motion passes with two abstentions by William Moran and Vice President Patrick Droney.

The Training Officer's report for October was reviewed and discussed. Deputy Chief Higgins reminded folks that the Department Thanksgiving Luncheon is 11/21. He advised that the extrication vehicle was sold for \$1,800 and that there is OSHA required maze training underway. He also shared that there is a new online training program being utilized and it will enhance trainings and provide detailed tracking. There is a list of two people for future FF openings. Motion by Vice President Patrick Droney and second by William Moran to approve the report as presented. Motion passes by unanimous voice vote.

The Fire Marshal's Report for October was reviewed and discussed. Motion by Paul Benis and second by Christopher Foley to approve the report as presented. Motion passes by unanimous voice vote.

The Chief's Report for October was reviewed and discussed. National Fire Reporting System is being replaced. They are migrating to the new format. Chief advised that he attended a lithium fire seminar and is working on SLP's. Paperwork for pumper purchase is complete. The district will receive interest on the deposit earned during the years while the pumper is being built. Station Two roof and sprinkler complete. The defibs are going to be replaced. Motion by Paul Benis and second by Maureen Brennan to approve the report as presented. Motion passes by unanimous voice vote.

The Treasurer's reports for August, September & October were reviewed and discussed. Motion by Gary Castle and second by Paul Benis to approve the reports as presented. Motion passes by unanimous voice vote.

Committee Reports:

No reports.

Christopher Foley requested that the name of the Policy and Procedure Review Committee remain, rather than changes to the Audit Committee as previously suggested. There was a discussion and it agreed upon.

Deferred Compensation – President Grady would like to meet with LOSAP company since it has been over two years since meeting.

New Business: None.

Board Member Comments:

Christopher Foley advised that he would like to see increased community involvement. He had recently attended the open house and saw that it was poorly attended.

William Moran reminded folks to keep the extra set of clothes in the car during the extreme weather.

Vice President Patrick Droney mentioned that the William (Billy) Provencher fundraiser had a good turnout and to please keep him in your prayers.

President Grady and Gary Castle wished everyone happy holidays and Gary thanked the department responders during recent difficult calls that he is aware of.

Old Business:

Christopher Foley thanked Maureen Brennan for putting together the Outstanding Actions Items List.

Gary Castle inquired about a report from the association. No report for association

2nd Public Comment:

None.

Motion to go into executive session at 7:10pm by Vice President Patrick Droney and second by William Moran. Motion passes by unanimous voice vote.

Out of executive session at 7:55pm with no votes taken.

Motion to adjourn at 7:55pm by Vice President Patrick Droney and second by William Moran. Motion passes by unanimous voice vote.

Respectfully Submitted,

Maureen Brennan

Clerk/Treasurer

ENFIELD FIRE DISTRICT NO. 1
2025-2026 BUDGET
11/30/2025

REPORT DATE
12/5/2025

INCOME

SOURCES OF INCOME	2025-2026 BUDGET	RECEIVED	DIFFERENCE
600 Tax Revenue (3.49 mills curr)	\$3,966,000.00	\$4,010,485.58	\$44,485.58
625 St of CT - Payments in Lieu of Tax	\$200,000.00	\$237,694.75	\$37,694.75
650 Firewatch Income	\$1,000.00	\$0.00	(\$1,000.00)
652 Sale of Obsolete Equipment	\$2,000.00	\$4,300.00	\$2,300.00
675 Interest Income	\$9,000.00	\$4,799.35	(\$4,200.65)
680 Miscellaneous Income	\$5,000.00	\$21,464.33	\$16,464.33
686 Fire Marshal Fees Revenue	\$15,000.00	\$11,103.00	(\$3,897.00)
687 Employee Insurance Co-pays	\$57,000.00	\$26,854.72	(\$30,145.28)
689 FIRE Act Grant	\$0.00	\$0.00	\$0.00
690 Transfers from Capital/Savings Accounts	\$384,000.00	\$0.00	(\$384,000.00)
692 Revenue Recovery	\$28,000.00	\$10,000.00	(\$18,000.00)
694 Municipal Grants-in-Aid	\$14,000.00	\$0.00	(\$14,000.00)
Total Sources of Income	\$4,681,000.00	\$4,326,701.73	(\$354,298.27)

EXPENSES

DISTRICT REAL ESTATE	2025-2026 BUDGET	EXPENDED	REMAINING
804 Long-term Debt Service	\$0.00	\$0.00	\$0.00
805 Lease Purchase Payments	\$155,000.00	\$0.00	\$155,000.00
809 Snow Removal	\$4,000.00	\$1,400.00	\$2,600.00
811 Maintenance of Real Estate	\$70,000.00	\$25,986.67	\$44,013.33
813 Construction Study	\$5,000.00	\$0.00	\$5,000.00
Total District Real Estate	\$234,000.00	\$27,386.67	\$206,613.33

OFFICE OF THE TREASURER

822 Petty Cash	\$2,500.00	\$0.00	\$2,500.00
825 Tax Collection Fees	\$80,000.00	\$80,209.71	(\$209.71)
827 Donation to EVFA	\$16,000.00	\$18.36	\$15,981.64
828 Donation Matching Contingency	\$2,500.00	\$0.00	\$2,500.00
829 Audit & Accounting Fees	\$15,000.00	\$0.00	\$15,000.00
831 Salary & Part-time Account	\$2,290,000.00	\$907,786.03	\$1,382,213.97
832 EMS Salaries	\$0.00	\$0.00	\$0.00
833 Payroll Taxes	\$181,000.00	\$66,706.79	\$114,293.21
835 Pension Plan (Career employees)	\$220,000.00	\$22,402.54	\$197,597.46
837 Medical Expense Reimbursement	\$51,000.00	\$5,837.42	\$45,162.58
839 Office Expense	\$2,000.00	\$123.19	\$1,876.81
842 Mileage	\$2,000.00	\$711.20	\$1,288.80
Total Office of the Treasurer	\$2,862,000.00	\$1,083,795.24	\$1,778,204.76

EXPENSES

VOLUNTEER FIREFIGHTER ALLOWANCES	2025-2026 BUDGET	EXPENDED	REMAINING
851 Tier 2 Car/Clothing Allowance	\$0.00	\$0.00	\$0.00
853 Tier 1 Car/Clothing Allowance	\$22,000.00	\$0.00	\$22,000.00
854 Line Officers' Allowance	\$1,500.00	\$0.00	\$1,500.00
855 Physical Exams & Shots	\$9,500.00	\$3,286.57	\$6,213.43
856 Physical Fitness & Wellness	\$6,000.00	\$616.00	\$5,384.00
857 Uniform Allowance	\$3,000.00	\$2,587.11	\$412.89
858 Tuition Reimbursement	\$10,000.00	\$0.00	\$10,000.00
859 Deferred Compensation (LOSAP)	\$135,000.00	\$134,785.00	\$215.00
Total Vol. Firefighter Allowances	\$187,000.00	\$141,274.68	\$45,725.32
TRAINING DIVISION			
861 Uniforms	\$3,000.00	\$1,581.80	\$1,418.20
863 Advanced Training	\$25,000.00	\$10,168.00	\$14,832.00
865 Training Material	\$10,000.00	\$6,264.69	\$3,735.31
866 Computer Equipment	\$1,000.00	\$0.00	\$1,000.00
867 Memberships & Journals	\$2,000.00	\$150.00	\$1,850.00
869 Office Expense	\$4,500.00	\$28.78	\$4,471.22
871 Enfield Training /Special Ops.	\$3,500.00	\$0.00	\$3,500.00
Total Training Division	\$49,000.00	\$18,193.27	\$30,806.73
FIRE FIGHTING & ALARM			
880 Heating Oil	\$30,000.00	\$4,199.81	\$25,800.19
883 Electricity	\$40,000.00	\$14,412.45	\$25,587.55
886 Gas	\$12,000.00	\$1,556.42	\$10,443.58
889 Dispatch Center (Town of Enfield)	\$20,000.00	\$0.00	\$20,000.00
892 Telecommunications	\$20,000.00	\$5,051.20	\$14,948.80
893 Information Technology	\$90,000.00	\$17,857.98	\$72,142.02
895 Water	\$7,000.00	\$2,427.47	\$4,572.53
898 Risk Management	\$146,000.00	\$61,025.51	\$84,974.49
901 Operating Maintenance	\$220,000.00	\$84,106.91	\$135,893.09
904 Fire Prevention	\$5,000.00	\$396.16	\$4,603.84
907 Hydrant Maint. & Replacement	\$30,000.00	\$0.00	\$30,000.00
908 Employee Health Benefits	\$509,000.00	\$267,388.57	\$241,611.43
910 Personal Protective Clothing	\$25,000.00	\$33,463.65	(\$8,463.65)
911 Personal Distress Devices	\$0.00	\$0.00	\$0.00
913 Hose & Appliances	\$10,000.00	\$0.00	\$10,000.00
916 Tools	\$1,000.00	\$0.00	\$1,000.00
919 Rescue Equipment	\$10,000.00	\$886.71	\$9,113.29
925 Radio Equipment	\$15,000.00	\$1,210.10	\$13,789.90
Total Fire Fighting & Alarm	\$1,190,000.00	\$493,982.94	\$696,017.06

	EXPENSES		
	2025-2026 BUDGET	EXPENDED	REMAINING
OFFICE OF THE FIRE MARSHAL			
941 Uniforms	\$1,000.00	\$0.00	\$1,000.00
943 Advanced Training	\$3,000.00	\$558.24	\$2,441.76
945 Office Expense	\$5,000.00	\$514.44	\$4,485.56
946 Computer Equipment	\$1,000.00	\$0.00	\$1,000.00
947 Memberships & Journals	\$3,000.00	\$723.17	\$2,276.83
Total Office of the Fire Marshal	\$13,000.00	\$1,795.85	\$11,204.15
LEGAL SERVICES & NOTICES			
955 Legal Services & Notices	\$15,000.00	\$3,495.98	\$11,504.02
OFFICE OF THE FIRE CHIEF			
959 Professional Development	\$6,000.00	\$0.00	\$6,000.00
961 Uniforms	\$11,000.00	\$4,106.81	\$6,893.19
963 Office Expense	\$3,000.00	\$251.19	\$2,748.81
965 Computer Equipment	\$1,000.00	\$0.00	\$1,000.00
967 Memberships & Journals	\$2,500.00	\$735.00	\$1,765.00
968 Enfield Fire Chiefs Association	\$1,500.00	\$0.00	\$1,500.00
Total Office of the Fire Chief	\$25,000.00	\$5,093.00	\$19,907.00
OFFICE OF THE ADMINISTRATIVE ASST.			
985 Office Expense	\$20,000.00	\$4,070.20	\$15,929.80
Total Expense Budget	\$4,595,000.00	\$1,779,087.83	\$2,815,912.17
OTHER EXPENSES			
952 Capital Equipment - Vehicles	\$0.00	\$0.00	\$0.00
953 Capital Improvements - Facilities	\$85,000.00	\$92,970.10	(\$7,970.10)
954 Capital Acquisition - Property	\$0.00	\$0.00	\$0.00
986 Rescue Equipment - Capital	\$0.00	\$0.00	\$0.00
987 Miscellaneous Expense	\$1,000.00	\$0.00	\$1,000.00
988 Fire Prevention Grant - Acquisitions	\$0.00	\$0.00	\$0.00
989 FIRE Act Grant - Acquisitions	\$0.00	\$0.00	\$0.00
990 SAFER Act Grant - Acquisitions	\$0.00	\$0.00	\$0.00
Total Other Expenses	\$86,000.00	\$92,970.10	(\$6,970.10)
Total Expenses	\$4,681,000.00	\$1,872,057.93	\$2,808,942.07
Net Income over Total Expense (to date)		\$2,454,643.80	

ENFIELD FIRE DISTRICT NO. 1, 200 PHOENIX AVE., ENFIELD, CT

Fire Marshal's Report to the Fire Commission For The Month of November 2025

Legend: I = Inspection R = Reinspection
 C = Construction Inspection FA = Fire Alarm System Inspection
 LIQ = Liquor License Inspection A/H = Alternative Heating Inspection
 FL/P = Flammable Liquid Permit CO = Certificate of Occupancy Inspection
 CL = Cleared LIC = License
 PA = Public Assembly FL= Fire Lane
 TCO = Temporary Certificate of Occupancy

Inspections:

Location	Date	Inspection Type	Inspector	Hours
CT Educational Resource Center 1370 Enfield Street	11/04/2025	C	ES	.75
CT Educational Resource Center 1370 Enfield Street	11/04/2025	I/CL	ES	1.5
MP Systems 90 Phoenix Avenue	11/05/2025	C	ES	2.5
Brooks Brothers 100 Phoenix Avenue	11/06/2025	I/CL	ES	2.5
4 Louise Drive	11/06/2025	FA	ES	1.0
Artioli Realty 101 Phoenix Avenue, 2d Floor	11/13/2025	C	ES	2.0
Enfield Inn 1543 King Street	11/17/2025	C	ES	2.5
Eppendorf 175 Freshwater Boulevard	11/17/2025	FA	ES	1.5
JFK 155 Raffia Road	11/18/2025	FA	ES	.50
Stowe Early Learning Center 117 Post Office Road	11/18/2025	FA	ES	.50
EH Parkman School 165 Weymouth Road	11/18/2025	FA	ES	3.5
Eagle Academy 1270 Enfield Street	11/19/2025	FA	ES	.50
Enfield Housing Authority Enfield Terrace	11/19/2025	C	ES	2.5
Artioli Realty 101 Phoenix Avenue, 2d Floor	11/19/2025	C	ES	2.0
TOTAL HOURS				23.75

Plan Reviews:

Location	Inspection Type	Inspector	Hours
Enfield Manor Enfield Terrace	Building	ES	3.5
Eagle Rock 706 Gatewood	Building	ES	1.5
Enfield Water Pollution Control 90 Parsons Road	Building	ES	2.5
Enfield Congregational Church 1295 Enfield Street	Building	ES	2.0
Control Module 89 Phoenix Avenue	Building	ES	2.0
EH Parkman School 165 Weymouth Road	Building	ES	2.0
Stowe Early Learning Center 117 Post Office Road	Building	ES	2.0
Eagle Rock 405 Gatewood	Building	ES	1.5
Healthtrax 3 Weymouth Road	Building	ES	2.5
Parkway Pavilion 1157 Enfield Street	Building	ES	2.5
Verizon Wireless 1111 Enfield Street	Building	ES	1.0
Enfield Builders 1654 King Street	Building	ES	2.0
Enfield Inn 1543 King Street	Building	ES	2.0
TOTAL HOURS			27.0

Complaints:

Location	Inspector	Description	Hours
Enfield Inn	ES	Person fell through the floor	2.0
TOTAL HOURS			2.0

Major Investigations:

Location	Inspector	Description	Hours
TOTAL HOURS			

Fire Prevention Programs:

Location	Inspector	Description	Hours
TOTAL HOURS			

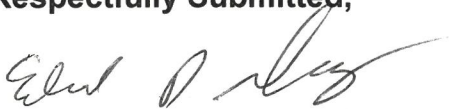
Continuing Education Programs:

Location	Inspector	Description	Hours
Station 1	ES	Energy storage and the codes	2.0
Station 1	ES	Customer services and public relations	4.5
IAAI-Rocky Hill	ES	Arson – Inside the mind	4.0
IAAI-Rocky Hill	ES	Range top fires	2.0
IAAI-Rocky Hill	ES	Circumstantial evidence and fire investigation	2.0
IAAI-Rocky Hill	ES	Fire death investigations	4.0
IAAI-Rocky Hill	ES	How analytics and AI transform fire investigations	4.5
TOTAL HOURS			23

Miscellaneous:

Location	Inspector	Description	Hours
TOTAL HOURS			

Respectfully Submitted,



Lt. Edward D. Shirley
Deputy Fire Marshal



ENFIELD FIRE DEPARTMENT

REPORT TO FIRE COMMISSION | MONTH OF NOVEMBER 2025

TOTALS

MONTH: 376

YTD: 1,824

CADETS: 3

MEMBERS: 28

TRAINING OFFICER

NOTES:

Online Training System
Operational

Annual Training Plan

NOVEMBER TRAINING

- SCBA Confidence Maze (Regular Monthly Drill)
- Ground Ladders (Regular Monthly Drill)
- First Responder Hybrid Vehicle Incidents (Regular Monthly Drill)
- Fire Marshal Con't Education
- General Driver Training
- Forcible Entry
- Truck Company Operations
- Technical Rescue basic
- Building Construction

CT FIRE ACADEMY COURSES

- Fire Officer I – 2 members
- Rescue Technician Rope – 1 member
- Fire Fighter II – 1 member
- Fire Instructor 2 – 2 members

Respectfully Submitted,

William Higgins
Deputy Chief



ENFIELD FIRE DISTRICT NO. 1
OFFICE OF THE FIRE CHIEF
FIRE REPORT FOR
NOVEMBER



	Nov. 2025	Nov. 2024	YTD 2025	YTD 2024
1) Total Number of Alarms:	199	170	1984	1951
Structure Fires	0	0	2	9
Food on Stove	0	0	4	1
Vehicle Fires	0	1	10	12
Brush/Leaves	0	0	5	3
Rescue	0	1	4	9
Water Rescue	0	0	4	6
Haz-Mat	3	4	67	68
Assist Police	14	2	115	83
Mutual Aid Given	16	8	135	121
Medical Assists	144	120	1374	1346
Other	5	4	67	60
Still Alarms	7	17	84	116
Alarms	10	13	113	117
Mutual Aid Rec. (Not in totals)	9	4	76	75
91 calls	9	3	66	73

2) Description Of Major Incident:

3) Injuries:

4) Equipment Out of Service:

Respectfully Submitted,

Edward N. Richards
Fire Chief