Enfield Fire District No. 1
Regular Commission Meeting Minutes
September 9, 2026

The meeting was called to order at 6:33 p.m. by President Vincent Grady

Attendees for the Board:

William Moran	Sean McGuire
Maureen Brennan	Christine Debonee
Patrick Droney	Paul Meunier
Christopher Foley	Vincent Grady

Deputy Chief William Higgins was also present.

1st Public Comment:

John Bower, Nelson Drive, shared that the 130th District anniversary celebration is taking place on September 19th at 1pm with live music starting at 5pm at Enfield Fire Department Station 2 199 Weymouth Road. All are welcome for great food and good times.

Communication and Reports:

Motion by Vice President Patrick Droney and second by William Moran to table the vote to approve the August 11th Special Meeting and the June 4th Special Meeting minutes and the motion passes by unanimous voice vote.

The Treasurer's Reports for June, July, and August were reviewed and discussed. Motion by Maureen Brennan and second by Vice President Patrick Droney to accept the reports as presented. The motion passes by unanimous voice vote.

The Training Officer's Reports for June, July, and August were reviewed and discussed. CPR training was held. The September 11th 25th Anniversary remembrance will be held at 5:30pm at Enfield Fire Department Station 2, 199 Weymouth Road. Deputy Chief Higgins stated that there is still a high volume of calls on Interstate 91. Motion by Vice President Patrick Droney and second by William Moran to approve the reports as presented. Motion passes by unanimous voice vote.

The Fire Marshal's reports from June, July, and August were reviewed and discussed. Motion by Vice President Patrick Droney and second by Christine Debonee to approve the reports as presented. Motion passes by unanimous voice vote.

The Chief's Reports for June, July, and August were reviewed and discussed. Additional details provided in writing (see Appendix A). Motion by William Moran and second by Maureen Brennan to approve the reports as presented. Motion passes by unanimous voice vote.

Committee Reports:

Chris Foley provided a written document outlining the needed updates to the current department policies (see Appendix B).

Board Member Comments:

Paul Meunier – welcomed everyone back from summer break.

William Moran – stated that we are a department of leaders sharing praise. He also thanked Chris Foley for the policy review he completed.

Vice President Patrick Droney – advised he will be stepping back from committee work due to personal reasons.

Chris Foley – congratulated Nick on his position.

Maureen Brennan – advised that we can all see the meeting minutes online prior to the meeting and therefore if they are not in our packets, we can still review and vote on them.

Old Business:

Christopher Foley gave a synopsis of recent LOSAP discussions.

Motion by Maureen Brennan and second by William Moran that the Commission explore possible amendments to the LOSAP plan pertaining to accrual age and credit for military service. Furthermore, the motion allows up to $5,000 for an actuarial review of the plan for these purposes.

New Business:

None

2nd Public Comment

None

Motion to enter into executive session at 7:09pm by Paul Meunier and second by Maureen Brennan. Motion passes by unanimous voice vote.

Out of executive session at 7:29pm with no votes taken.

Motion to adjourn at 7:29pm by Vice President Patrick Droney and second by Paul Meunier. Motion passes by unanimous voice vote.

Respectfully Submitted,

Maureen Brennan

Clerk/Treasurer

Policy and Procedure Review

Organizational Statement

States the following:
"..provides a basic life-support ambulance".
" ... numerous volunteers ... respond from home to incidents in their neighborhoods"
PUBLIC EDUCATION PARAGRAPH SHOULD BE REVIEWED AND REVISED
ORGANIZATIONAL STRUCTURE indicates that the department is a completely volunteer organization
Indicates an annual budget estimate is submitted to the town finance committee
Carreeer Staff and Volunteer Staff paragraphs should be reviewed for accuracy

RULES AND REGULATIONS SALARIED EMPLOYEES

Revised 12/3/92
Should this now apply to only non-union?
Rules and Regulations fot Part Time Staff
Indicates work week of 45 hours and 106 hours in a 14 day period

VOLUNTEER MEMBER TUITION REIMBURSEMENT

Effective 3/2004
Eliminate availability for cadets
Minimum number of shifts added as a criteria

VIOLENCE IN THE WORKPLACE

Revised 2/8/2000
Change volunteer to part time
Review deadly weapons, and add tasers and bryna weapons

SEXUAL HARASSMENT PREVENTION

Revised January 2021
Throughout the policy it gives a complainant the option of going to the fire chief or the Fire Commission. The Commission Human Resource Committee should be referred to as a next step, not an alternative, unless the complaint is in regard to a member of the command staff.
Adherence to Chain of Command

SOCIAL MEDIA POLICY

Paragraphs numbered 1. and 4. are in need of review.
Employees can not use social media while on duty statement is a stretch!
Seems this was written by a lawyer for a lawyer

ETHICS POLICY

SEEMS STRAIGHTFORWARD

EMPLOYEE SEPARATION FROM EMPLOYMET

Beneath " Definition Paragraph", consider adding "proper resignation requires two weeks' written notice"
In paragraph 1, change "MAY" to "WILL"
In Paragraph 2, change 10 days to f3 or five days

No written policies were submitted regarding the following:
Purchasing Procedures
Payroll Procedures
Personnel administration
Payment of liabilities
Accounting Procedures

SEPTEMBER FIRE COMMISSION MEETING

FIRE CHIEF'S REPORT

The tax revenue check was received from the Town on August 21, 2026, in the amount of $4,025,984.84.

Two additional full-time firefighters will be starting on September 21, 2026. Their assignment is at Station 2 weekdays. Nick Liquori and Cameron Paliy both have prior Enfield F.D. experience so their learning curve will be minimal.

The total number of calls through the end of August 2026, numbered 1,566. This was an increase of 153 over the same period in 2025. Medical assists were 68% of the total and increased by 85 over the previous year.

Total I-91 calls reimbursed by the State for the fiscal year ended 6-30-2026 numbered 80, generating $40,000.00 in revenue.

The Department responded to a working house fire at 20 Prior Road on June 6, 2026. An outstanding job was done by the first due crew with a direct attack through the front door resulting in a very quick knockdown, despite this several pets did not survive.

The Department also responded to a fire at Healthtrax on Weymouth Road on June 16, 2026. This fire was on the lower level of the facility and was mostly contained by the automatic sprinkler system.

The overhead doors and red trim on Station 1 are in the process of being painted.

The Administrative Assistant's office has been repainted and re-carpeted.